Cartwright School District 83
5220 W Indian School Rd Phoenix, AZ 85031
Tel: 623-691-3971 Fax: 623-691-5924
spedrecords@csd83.org

Request for Special Services Records

Student Information:

Legal Last Name	First Name	Middle Name
Date of Birth	Mother's Full Name	Father's Full Name

Name of the last school attended	The last grade attended	What year did the student leave Cartwright School District

Was the student promoted from 8ᵗʰ grade while attending this district	If yes, what school year was the student promoted

Records Being Requested:

☐ MET Report ☐ IEP Report ☐ FBA ☐ BIP

☐ 504 ☐ GIFTED

☐ Other: _____

Reason for Request:

Indicate how you want to receive the records:
☐ Pickup in Person
☐ Fax: _____

☐ Email: _____

☐ US Mail: _____

Requester Information:

☐ Self/Student (Now 18 years or older)   ☐ Parent   ☐ Legal Guardian

Name:

Current Address:

Phone Number:	Signature:	Today's Date:

If the student is under 18 years of age, records may only be released to the parent or legal guardian.
If the student is 18 or older, records may only be released to the student. A photo ID is required with this request form.
Requests may take up to ten business days to process.